



Charity number 1166178

Chair: Will Roberts
Secretary: Hannah Donaldson
Treasurer: Matt Smith

Club Photography & Filming Policy

Purpose

Newcastle Staffs Volleyball Club recognises the value of photography and video in celebrating achievement, supporting training needs and as a recruitment tool for promoting the club. This policy ensures that images of children and young people are used safely, responsibly and in line with Volleyball England safeguarding guidance.

Scope

This policy applies to:

- All club members, volunteers, and staff
- Parents/carers of junior members
- Official/professional photographers
- Spectators at club events

It covers photography and filming at training sessions, matches/tournaments and club events and presentations.

Risks

We acknowledge that photography can pose risks, including:

- Children being identified, contacted, or groomed when personal details are shared alongside images.
- Inappropriate or illegal images being taken or misused.
- Images being edited, shared without consent, or taken out of context.

General Principles

- Images will present volleyball and the club positively, promoting its best aspects.
- Children will only be shown in suitable clothing/kit.
- Personal information (e.g. full names) will not be published with images unless:
 - Necessary for elite-level recognition, and
 - In the child's best interest with written consent from both the child and their parent/carer.
- Where possible, models or illustrations may be used instead of actual players for promotional material.



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Consent

Written consent from both the child (where appropriate) and their parent/carer is required for identifiable images of individual children or small groups.

Consent will be collected as part of membership sign up process which is completed annually.

Children and parents will be informed how, where, and in what context images will be used.

General event images (e.g. wide-angle crowd shots) do not require individual consent, but notice will be given that such images will be taken.

Official/Professional Photographers

When using official or professional photographers, the club will:

- Include this policy's requirements in their contract.
- Check the photographer's identity and purpose.
- Ensure they have no unsupervised access to children or one-to-one photo sessions away from the event.
- Identify and safeguard any children who cannot be photographed.
- Clarify ownership, storage, and duration of image use in advance.

Storage & Security of Images

- Electronic files will be stored in a password-protected folder with restricted access.
- Images will not be stored on unencrypted portable devices.
- Club-owned equipment will be used where possible; personal devices should be avoided.
- All storage will comply with UK data protection laws.

Responding to Concerns

Any concerns about inappropriate or intrusive photography must be reported to the Club Safeguarding Officer via safeguarding@nsvc.co.uk

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